

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

2nd January 2025

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 13th January 2025 in the Village hall.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information .

1. **Co-option – Danielle Adams**
2. To receive apologies for absence - Cllr Earnshaw
3. Variation of Order of Business
4. **Declaration of Members Interests**
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. **PUBLIC PARTICIPATION**
 - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
 - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
 - (c) **Lyn Allison – AVCVS – request for funding**
6. Approval of minutes of meeting held on 9th December 2024 (copy enclosed)
7. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
8. **Report of the Clerk on:**
 - a) Nature Reserve – update
 - Current lease responsibility/boundary wall
 - b) Pitfield footpath
 - c) Carol Service - review
 - d) Fairview Close – decommissioned play area – update
 - e) DCC – Land used as nature reserve - update
 - m) Amber Valley Local Plan – Land north of Denby (Cinderhill) – Member to oversee
 - n) Budget 2025/26 & suggested Precept (see attached)
 - o) AVBC – Signing of Requested Precept 2025-26
 - p) Rights of Way Minor Maintenance Agreement
 - q) Derbyshire Police – Automatic Number Plate Recognition Pilot Scheme
 - r) Training (see DALC email re training 2025)

- Clerk – DALC Portal training – 20 Feb & Grants & Funding 13th May

9. Report of Members on:

- a) KCA – update
- b) The Chase play area
- c) Brickyard Lane – dog kennels
- d) Church St – double white line
- e) Resident – Ryknield Rd – utility work (Cllr Morgan)

10. To consider the following applications for funding :

- Amber Valley CVS

11. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £191.60 (Jan 25)
- Transfer – S A Matthews salary £636.99 expenses £4.50 = £641.49 (Jan 25)
- Transfer – D Belfield - £903.68 (Jan25)
- Transfer – Derbyshire Pension Fund £251.51 (Jan25)
- Transfer - CPRE Training on Planning (Chair) - £15 (paid)
- Transfer – Actin Time Service cover to digital time recorder £83.40
- Transfer – St Clements Church £50
- Transfer – Kilburn Baptist Church £100
- Transfer – Newstead Brass Band - £395 (paid)
- Transfer – JGS – Grit bins - £954
- S Manners – web hosting renewal £144

Income

- Interest – Gratuity Acct £9.51 & Reserve Acct £71.01

Petty Cash

- Baptist Church Refreshments Carol Service £21

12. DALC Newsletter – December 2024

13. Correspondence received (for information only) – Amber Valley CVS Newsletter

14. The following planning applications have been **received** -

- AVA/2024/0824 – 8 Holbrook View – Erect single storey extension to rear elevations & bay window to front elevation

The following planning applications have been **granted**:

- AVA/2024/0640 -50 Bramble Way – Proposed new porch to front elevation including changes to existing projected shelter roof over principle entrance door
- AVA/2024/0768 - 52 Horsley Road - Dining room extension

15. PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

16. Date of next meeting – Monday 10th February 2025 - Items for agenda

