

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

26 March 2023

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 3rd April 2023. The meeting will be preceded by the Annual Parish Meeting.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
 - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
 - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 13th March (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
 - a) Newsletter – update
 - i) Application for Editor position
 - b) Election
 - c) Nature Reserve – update
 - Future funding
 - Working party
 - d) Update on Neighbourhood Watch
 - Community Day
 - e) Community Speedwatch – update
 - f) Speed indicator signs
 - g) Pitfield footpath - update
 - h) Community Litter pick - review
 - i) Jade Garden (Chinese Takeaway), Chapel St – Litter Bin
 - j) DCC – Bus stop clearways
 - k) Parish Warden holiday & probationary period (to be discussed under Part 11 Item 19)
 - l) Residents concern about flooding at Northfield
 - m) Footpath – Bottle Brook – Chapel St
 - n) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby

8. **Report of Members on:**
- a) Community Led Plan
 - b) KCA – update
 - c) Defibrillator Packs (Cllr Earnshaw)
 - d) Grade 2 listings (Cllr Earnshaw)
9. To consider the following applications for funding : none
10. Finance - Approval of following items for payment:
- Transfer – Inland Revenue £149.54 (April23)*
 - Transfer – S A Matthews salary £563.37 + expenses (£29.82) Total £593.19 (April23)*
 - Transfer – D Belfield - £821.34 (April23)*
 - Transfer – 1st Horsley & Kilburn Guides £250 (paid)
 - Transfer - DALC – Annual subscription £1038.22
 - Transfer – Chatterbox Café £412.60 (paid)
 - Income
 - Interest – Gratuity Acct £5.60 & £5.54 Reserve Acct £29.61 & £24.62
 - John Locke Trust £412.60
- *Salary figures may alter as update from HMRC not available at time of agenda being published
- Petty Cash
11. DALC Newsletter – March 2023
12. Correspondence received (for information only) –
13. The following planning applications have been **received** –
- AVA/2023/0182 - Land North Of Derby Road Derby Road Denby - Outline application for employment development for occupation within Use Classes B2/B8/E(g)(iii) and up to 300 dwellings, with associated infrastructure, landscaping and parking. All matters reserved except access from Derby Road (This is a Departure from the Adopted Amber Valley Borough Local Plan 2006 and may affect the setting of a listed building)
- The following planning applications have been **granted**
- TRE/2023/0206 – 3 Church St – Ash tree – crown lift
 - AVA/2023/0017 – land to r/o 22A & 22B Northfield – erection of bungalow
- The following planning applications have been **refused – none**
- The following planning application has been withdrawn - AVA/2022/1110 - Amber Hair 110 - 112 Chapel Street - Change of use from hairdresser to hot food takeaway

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”. Parish Warden (Agenda item 7k)**
15. Date of next meeting – 15th May 2023
Items for agenda