

**KILBURN PARISH COUNCIL**  
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Clerk: Sheila Matthews

2<sup>nd</sup> February 2025

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 10<sup>th</sup> February 2025 in the Village hall.**

Yours sincerely

**Sheila Matthews**

## **A G E N D A**

### **Part 1 - Non-Confidential Information .**

1. To receive apologies for absence
2. Variation of Order of Business
3. **Declaration of Members Interests**  
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
  - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
  - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 13<sup>th</sup> January 2025 (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
  - a) Nature Reserve including update on new lease with DCC
  - b) Rotary Collection
  - c) Pitfield footpath
  - d) Fairview Close – decommissioned play area – update
  - e) Amber Valley Local Plan – Land north of Denby (Cinderhill)
  - f) The Chase play area – response AVBC
  - g) Brickyard Lane – dog kennels – update
  - h) Lampost Columns – Ultrasound testing – hanging baskets and SIDs (see enclosed for hanging basket locations).
  - i) Highfield Rd – parking

j) DCC – Parish Council Liaison meeting – Wednesday 5<sup>th</sup> March

**8. Report of Members on:**

- a) KCA – update
- b) 80<sup>th</sup> anniversary VE day (Chair)
- c) Newsletter (Cllr Parker)
- d) Community Day (Cllr Parker)

9. To consider the following applications for funding :

- Amber Valley CVS

10. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £191.60 (Feb 25)
- Transfer – S A Matthews salary £636.99 expenses £4.50 = £641.49 (Feb 25)
- Transfer – D Belfield - £903.68 (Feb25)
- Transfer – Derbyshire Pension Fund £251.51 (Feb25)
- Transfer – JRB – dog waste bags - £1233.79
- Transfer – Eon – elec – war memorial £58.38 (paid)
- Transfer – Shelter maintenance £82.84
- Transfer – Dawson Print – Newsletter £855

**Income**

- Interest – Gratuity Acct £10.54 & Reserve Acct £73.69
- Footpath Maintenance Grant £385

**Petty Cash**

- Asda stationery £3
- Cartridge Discount – black ink cartridges £13.98

11. DALC Newsletter – January 2025

12. Correspondence received (for information only) - AVCVS Community News

13. The following planning applications have been **received**

AVA/2025/004419 - Sitwell Drive - Application for a Lawful Development Certificate for a proposed conversion of the existing garage into a kitchen and utility room.

The following planning applications have been **granted**:

AVA/2024/0614 - 48 And 50 Woodhouse Road - Increase of roof height to allow for a second floor, erection of 2 dormers to the rear, 2-storey extension to side & rear, single storey extension at first floor level to front as well as a two storey infill extension and porch, single storey extension to rear and detached garage to front.

AVA/2024/0824 - 8 Holbrook View - Erect single storey extension to rear elevation and bay window to front elevation

**14. PART 11 – CONFIDENTIAL INFORMATION**

**To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings ) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

15. Date of next meeting – Monday 10<sup>th</sup> March 2025 - Items for agenda

