

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

2nd March 2025

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 10th March 2025 in the Village hall.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information .

1. To receive apologies for absence - Cllr Bailey
2. Variation of Order of Business
3. **Declaration of Members Interests**

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. PUBLIC PARTICIPATION

- (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
- (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 10th February 2025 (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

7. Report of the Clerk on:

- a) Nature Reserve including update on new lease with DCC
- Anti social behaviour/football
- b) Rotary Collection
- c) Pitfield footpath
- d) Fairview Close – decommissioned play area – update
- e) Brickyard Lane – dog kennels – update
- f) 80th anniversary VE day – suggestions for celebrations
- g) Ground Planters – summer planting
- h) DALC renewal
- i) Woodhouse Rd & other areas – reminder 30mph notices

- j) Audit 2024/25
- k) Clerk's holiday

8. **Report of Members on:**

- a) KCA – update
- b) Community Day (Cllr Parker)
- c) Neighbourhood Watch (Cllr Fox)

9. To consider the following applications for funding :

- Amber Valley CVS

10. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £191.60 (March 25)
- Transfer – S A Matthews salary £636.99 expenses £18.10 = £655.09 (March 25)
- Transfer – D Belfield - £903.68 (March25)
- Transfer – Derbyshire Pension Fund £251.51 (March25)

Income

- Interest – Gratuity Acct £10.09 & Reserve Acct £66.98
- Donation from County Councillor (DCC) towards noticeboards £266.24

Petty Cash - none

11. DALC Newsletter – February 2025

12. Correspondence received (for information only)

13. The following planning applications have been **received**

- AVA/2025/0048 – 103 Chapel St – front extension to extend garage & create enclosed porch, cosmetic modifications & internal alterations to create utility & WC

The following planning application has been **withdrawn**:

- AVA/2025/0041 – 8 Holbrook View Application for lawful development certificate for proposed solar panels

The following planning applications have been **granted**:

- AVA/2025/0044 – 19 Sitwell Drive – Application for a lawful development certificate for a proposed conversion of the existing garage & utility room

14. PART 11 – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

15. Date of next meeting – Monday 14th April 2025 (preceded by Annual Parish meeting) - Items for agenda

