

**KILBURN PARISH COUNCIL**  
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Clerk: Sheila Matthews

1<sup>st</sup> December 2024

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 9<sup>th</sup> December 2024 in the Village hall.**

Yours sincerely

**Sheila Matthews**

## **A G E N D A**

### **Part 1 - Non-Confidential Information .**

1. To receive apologies for absence
2. Variation of Order of Business
3. **Declaration of Members Interests**  
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
  - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
  - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 11<sup>th</sup> November 2024 (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
  - a) Nature Reserve – update
  - b) Pitfield footpath
  - c) Carol Service
  - d) Fairview Close – decommissioned play area – update  
- AVBC responsibility
  - e) DCC – Land used as nature reserve - update
  - m) Abandoned house Woodhouse Rd
  - n) Amber Valley Local Plan – Land north of Denby (Cinderhill) – Member to oversee
  - o) Remembrance day parade and service – resident email
  - p) War Memorial – flag pole

## 8. Report of Members on:

- a) KCA – update
- b) Dog waste – posters
- c) Residents attending meetings remotely (Cllr Riley)
- d) Severn Trent works/Derby Rd (Cllr Riley)
- e) Dog poo bags (Cllr Hall)
- f) Future events – annual calendar (Cllr Parker)

9. To consider the following applications for funding : St Clements Church (use of PA Remembrance Day) & Baptist Church (Remembrance Day & Carol Service)
- Amber Valley CVS

## 10. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £413.70 (December 24)
- Transfer – S A Matthews salary £864.11 + £11.30 expenses = £875.41 (December 24)  
Includes backdated pay award
- Transfer – D Belfield - £1210.07 (December 24) Includes backdated pay award
- Transfer – Derbyshire Pension Fund £356.53 (December 24)
- Transfer – Petty Cash £50
- Transfer – Blanchere Illuminations (Xmas lights) £470.40 (paid)
- Transfer – Smith of Derby Service Millenium Clock £963.60
- CSE – hire of rental equipment (radios etc) £115.20

### **Income**

- Interest – Gratuity Acct £10.61 & Reserve Acct £85.91

### **Petty Cash**

- Baptist Church Refreshments Remembrance Day £22

11. DALC Newsletter – November 2024

12. Correspondence received (for information only) – Amber Valley CVS Newsletter

13. The following planning applications have been **received** - none

- AVA/2024/0768 - 52 Horsley Road- Dining room extension

The following planning applications have been **granted**:

- AVA/2024/0640 -50 Bramble Way – Proposed new porch to front elevation including changes to existing projected shelter roof over principle entrance door

## 14. PART 11 – CONFIDENTIAL INFORMATION

**To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings ) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

15. Date of next meeting – Monday 13<sup>th</sup> January 2025 - Items for agenda

