

**KILBURN PARISH COUNCIL**  
33 HALLGATE CLOSE OAKWOOD DERBY DE21 2QY  
E mail: [kilburnparishcouncil@gmail.com](mailto:kilburnparishcouncil@gmail.com)  
[Tel: 07989623309](tel:07989623309) [www.kilburnparishcouncil.org.uk](http://www.kilburnparishcouncil.org.uk)  
Clerk: Sheila Matthews

2<sup>nd</sup> January 2023

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 9<sup>th</sup> January 2023.**

Yours sincerely

Sheila Matthews

## **A G E N D A**

### **Part 1 - Non-Confidential Information**

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests  
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
  - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
  - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 12<sup>th</sup> December (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
  - a) Vacancies
  - b) Fairview Play area – update
  - c) Newsletter
  - d) Budget/Precept 2023/24 (see attached).
  - e) Nature Reserve – update
    - Future funding
    - Working party
  - f) Update on Neighbourhood Watch
    - Community Day
  - g) Walk through time/Kilburn project - response
  - h) Community Speedwatch – update
  - i) Speed indicator signs
    - Update
    - Grant application
  - j) Pitfield footpath - update
  - k) Amber Valley Local Plan
  - l) DALC Training – Clerk – Election training

**13. Report of Members on:**

- a) Community Led Plan
  - Highfield Rd – no waiting restriction
- b) KCA – update
- c) Communication (Cllr Parker)
- d) Locke Trust (Chairman)

- 14.** To consider the following applications for funding : Brownie Group  
St Clements Church (Remembrance Day)  
Kilburn Baptist Church (Remembrance Day & Carol Service)

**15.** Finance - Approval of following items for payment:

- Transfer – Inland Revenue £149.54 (January23)
  - Transfer – S A Matthews salary £563.37 + expenses (£4.50) Total £567.87 (Jan23)
  - Transfer – D Belfield - £821.34 (Jan23)
  - Petty Cash £50
  - Transfer – M Booth Clearing footpaths/Christmas tree & lights putting up £525
  - Transfer - Dave Clarke Electrical- Elec work PAT testing Xmas lights etc £288.42
  - Transfer – Alex Steward – Newsletter £105
  - Transfer – Professional Microsoft Office (Publisher) £51.94 (lifetime access for pc computer)
  - Income
  - Interest – Gratuity Acct 4.56 Reserve Acct £28.78
- Petty Cash
- Kettle for Parish Warden - £15
  - Refreshments – Carol Service £22.07

**16.** DALC Newsletter – December 2022

**17.** Correspondence received (for information only) –

**18.** The following planning applications have been **received**

- AVA/2022/0778 – 20 Hillcrest Drive – Construction of wooden garden workshop on raised base

The following planning applications have been **granted**

- AVA/2022/0652 – 11 St Johns Drive – Outline for single det dwelling & det garage

The following planning applications have been **refused – none**

**PART 11 – CONFIDENTIAL INFORMATION**

**19. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings ) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

**20.** Date of next meeting – 13<sup>th</sup> February 2023

Items for agenda