

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

2nd February 2024

To: Chairman & Members of Kilburn Parish Council

You are summoned to a meeting of Kilburn Parish Council to be held at **7pm on MONDAY 12th February 2024 in the Village Hall, Church Street.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence - Cllr Riley
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **PUBLIC PARTICIPATION**

- (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
- (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 8th January 2024 (copy enclosed)

6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting. Clerk & Parish Warden annual review
Parish Warden – sick pay**

7. **Report of the Clerk on:**

- a) Newsletter – update
- b) Nature Reserve – funding
- c) Update on Neighbourhood Watch
- d) Ryknield Rd – speeding - update
- e) Community Speedwatch – update
- f) Woodhouse Rd – speeding – resident email
- g) Pitfield footpath – update - emails from Denby PC
- Proposed legal challenge
- h) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby
- i) Web site
- j) DCC – Highfield Rd – No Waiting area/reinstatement
- k) Additional Speed Indicator Devices
- l) Precept 2024/25
- m) Hanging Basket locations/column testing
- n) Chapel St – copy of residents objection to PA AVA/2023/0688 – 128 Chapel St change of use
- o) Consideration of bio diversity/policy/action plan (see attached)

- p) Footpath 34/Holbrook View – fallen tree
- q) Complaint from resident – Litter around Metro stores area
- r) Resident responses to 'dog waste' article in Newsletter
 - Additional bins
- s) Gov.uk domain name
- t) Agenda/future reports

8. **Report of Members on:**

- a) Community Led Plan
- b) KCA – update
- c) Community Day
- d) Parking on grass verges (Cllr Parker)
- e) Funding to purchase replacement board outside village hall (Cllr Parker)

9. To consider the following applications for funding :

10. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £172.81 (February 24)
- Transfer – D Belfield - Salary - £906.36 (February 24)
- Transfer – S A Matthews – Salary £608.50 + expenses £4.50 = £613 (February 24)
- Transfer – JRB Enterprise Ltd – Dog waste bags £1155.96
- Transfer – Mark Booth – removal of Christmas tree & branches from fallen tree £230
- Transfer – S Manners – web hosting emails £50 (paid)
- Transfer – Eon – elec war memorial £103.15 (paid)
- Transfer – Shelter Maintenance – clean bus shelters £79.06
- Transfer – St Clements Church £50 (paid)
- Transfer – Baptist Church - £100 (paid)
- Transfer – Dawsons (Newsletter printing) £728
- Transfer – Actin Time – weekly clock cards - £69 (paid)
- **Income**
- Interest – Gratuity Acct £9.69 Reserve Acct £69.80
- Footpath minor maintenance claim £385
- Interest CCLA £515.42
- **Petty Cash**

11. DALC Newsletter – February 24

12. Correspondence received (for information only)

13. The following planning applications have been **received** –

- AVA/2023/0959 - 5 The Walk - Proposed elevated decking to rear of property
- AVA/2024/0024 - Kilburn Fish Bar 59 Chapel Street - Change of use from fish bar to dwelling. Internal and external modifications including: removal of utility room and rear kitchen, front and rear extensions. Partial removal of existing garage block to create driveway access to rear. Proposed detached double garage to rear of property.

The following planning applications have been **granted**

- AVA/2023/0827 - Land To Rear Of 22A And 22B Northfield - erection of one dwelling and detached garage
- The following planning applications have been refused – None
 AVA/2023/0554 (White Barn) & AVA/2023/2024 (128 Chapel St) Both planning applications to be considered by Planning Board on 12th February.

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

- Annual review – Clerk & Parish Warden
- Parish Warden – sick pay

15. Date of next meeting – 11th March 2024 & Items for agenda