

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

1st October 2022

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 10th October 2022.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **PUBLIC PARTICIPATION**

Anna Chapman – Little Eaton Cycle Way

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 11th July (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

7. **Report of the Clerk on:**

- a) Vacancies
- b) Appointment of Parish Warden
 - Applications received
- c) Fairview Play area – update
- d) Newsletter
- e) Nature Reserve – update
 - Footpaths
 - Future funding
- f) Update on Neighbourhood Watch
- g) Facebook & future Facebook posts
- h) Walk through time/Kilburn project
 - Response to questions posed
- i) Community Speedwatch – update
- j) Speed indicator signs
 - Update on licence application including items requested by DCC
 - Update on stress test/lighting columns
 - Grant application
- k) Pitfield footpath - update

- l) Amber Valley Local Plan
- m) Remembrance Day
 - Band/Church
 - Road closure
 - Marshalls
 - Risk assessment
- n) Christmas tree/lights
- o) Carol Service
- p) Dates for meetings 2023 (attached)
- q) Kilburn News – deadline dates 2023 (attached)
- r) Amberline – update on scheduled bus service to Heanor
- s) Bus Stop markings – update
- t) Dignity at work policy to replace Bullying & Harrassment policy (DALC September 22 Newsletter) Attached
- u) DALC AGM – 20th October
- v) Conclusion of audit 2021/22
- w) Winter planters

13. Report of Members on:

- a) Community Led Plan
 - Highfield Rd & part Chapel St – weight restriction
 - Highfield Rd – no waiting restriction
 - Church St play area – unused land turn into additional parking
- b) KCA – update

14. To consider the following applications for funding :

15. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £147.20 (October 22)
- Transfer – S A Matthews salary £518.44 + expenses (£14.44) Total £532.88 (October 2022)
- Transfer – A Hall – litter picking - 24 hours = £210.20
- Transfer – Quicksafe Security - £49.98 (paid)
- Transfer – Woolley Moor Nurseries - £5184
- Transfer – PFK Littlejohn – Audit £360
- Transfer - Cubit Ultrasonic £150
- Income
- Interest – Gratuity Acct .71 Reserve Acct 2.97
- 50% Precept £28000
- Wood Lane Garage - £350 donation for Garden competition prizes
- Petty Cash

16. DALC – September & October Newsletter

17. Correspondence received (for information only) –

18. The following planning applications have been **received**

- TRE/2022/0127 - Land Adjacent To And The East Of 17 Rawson Green - Crown reduction to Ash tree

The following planning applications have been **granted - none**

The following planning applications have been **refused – none**

PART 11 – CONFIDENTIAL INFORMATION

19. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

20. Date of next meeting – 14th November 2022

21. Items for agenda November 2022

