

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

1st November 2022

To: Chairman & Members of Kilburn Parish Council

You are summoned to attend the parish council meeting of Kilburn Parish Council to be held at **7pm on MONDAY 14th November 2022.**

Yours sincerely

Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence
2. **Variation of Order of Business**
3. Declaration of Members Interests

To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

4. **PUBLIC PARTICIPATION**

Anna Chapman – Little Eaton Cycle Way

(a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.

(b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.

5. Approval of minutes of meeting held on 10th October (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**

7. **Report of the Clerk on:**

- a) Vacancies
- b) Appointment of Parish Warden - update
- c) Fairview Play area – update
- d) Newsletter
- e) Nature Reserve – update
 - Future funding
 - Working party
- f) Update on Neighbourhood Watch
- g) Facebook & future Facebook posts
- h) Walk through time/Kilburn project
 - Response to questions posed
- i) Community Speedwatch – update
- j) Speed indicator signs
 - Update on licence application including items requested by DCC
 - Grant application
- k) Pitfield footpath - update
- l) Amber Valley Local Plan
- m) Remembrance Day - review

- n) Christmas tree/lights
- o) Carol Service - Carol Sheets
- p) Kilburn News – deadline dates 2023
- q) Bus Stop markings – update
- r) Anti Social Behaviour
- s) DALC AGM – report from Clerk
- t) CCLA – change of redemption notice period from 90 days to 6 months
- u) PC meeting – June 2023

13. Report of Members on:

- a) Community Led Plan
 - Highfield Rd – no waiting restriction
- b) KCA – update

14. To consider the following applications for funding :

15. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £149.20 (November 22)
- Transfer – S A Matthews salary £518.44 + expenses (£18.94) Total £537.38 (November 2022)
- Transfer – A Hall – litter picking - £217.70
- Transfer – Shelter Maintenance - £75.28
- Transfer – Eon – War Memorial - £78.63 (paid)
- Transfer – Alex Steward - £95
- Transfer – Dawson Print - £660 (paid)
- Transfer – Workwear Express – Hi vis vests £93.72 (paid)
- Transfer – M Booth various works & winter planting £1193
- Petty Cash £50
- Transfer – Workwear Express – PPE for Parish Warden £149.01 (paid)
- Transfer – Defib for life 2 x Charge Pak & Pads £331.90
- Income
- Interest – Gratuity Acct 1.42 Reserve Acct 5.55
- Interest – CCLA property fund £468.49
- Petty Cash
 - Magnets £7.95
 - Calendars £18
 - Cards £1.99
 - Stationery £10.99 (white/coloured printer paper)

16. DALC – September, October & November Newsletter

17. Correspondence received (for information only) – Amber Valley CVS – AGM 23rd November

18. The following planning applications have been **received**

- TRE/2022/0134 – Bywell Lane – Tree work as per tree report on AVBC web site

The following planning applications have been **granted**

- TRE/2022/0134 – Bywell Lane – Tree work
- AVA/2022/0593 – Olympia Bungalow – outline pp for detached dwelling

The following planning applications have been **refused – none**

PART 11 – CONFIDENTIAL INFORMATION

19. To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

**20. Date of next meeting – 12th December 2022 (preceded by Finance committee meeting)
Items for agenda December 2022**

