

KILBURN PARISH COUNCIL
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Clerk: Sheila Matthews

2nd March 2024

To: Chairman & Members of Kilburn Parish Council

You are summoned to a meeting of Kilburn Parish Council to be held at **7pm on MONDAY 11th March 2024 in the Village Hall, Church Street.**

Yours sincerely
Sheila Matthews

A G E N D A

Part 1 - Non-Confidential Information

1. To receive apologies for absence - Cllr Riley
2. **Variation of Order of Business**
3. Declaration of Members Interests
To enable members to declare the existence and nature of any Disclosable pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **PUBLIC PARTICIPATION**
 - (a) A period of not more than 30 minutes will be made available for members of the public to ask questions or submit comments about Parish Council matters.
 - (b) If the Police Officer, County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter.
5. Approval of minutes of meeting held on 12th February 2024 (copy enclosed)
6. **To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in Agenda item(s). (to be specified by the Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information or otherwise indicated at the meeting.**
7. **Report of the Clerk on:**
 - a) Dog waste - survey
 - b) Nature Reserve – update
- planter
 - c) Pitfield footpath – update
 - d) Proposed Outline Planning Application – Harworth Group – Land north of Derby Rd., Denby
 - e) Additional Speed Indicator Devices – Grant Offer £6000
 - f) Gov.uk domain name
 - g) Clerk holiday
 - h) Horsley Woodhouse consultation 138 bus service (see attached)
 - i) Bus Services & bus route obstructions - resident email
 - j) Amber Valley Borough Pre-Submission Local Plan 2022-2040 - Regulations 19 & 20 Consultation
 - k) DALC Membership – 23024/25 Enhanced Membership £1135.58
 - l) Vacancy – interest shown James Kerry
 - m) Woolley Moor quote for hanging baskets 2024 £4500 plus VAT (same price as 2023)
 - n) Condition of road – A609 – Rawson Green – resident complaint
 - o) DCC Parish & Town Council liason meeting – 16th April 2024
 - p) AVBC – invitation to celebrate 50 years of Amber Valley BC – 5th April

- q) CPRE Membership
- r) Derbyshire Police & Crime Commissioner – Automatic number plate recognition pilot scheme.
- s) Methodist Church, Chapel St – email from resident

8. **Report of Members on:**

- a) Community Led Plan
- b) KCA – update
 - Solicitors fee for Lease of Village Hall - £377.80
- c) Community Day
- d) Parking on grass verges (Cllr Parker)
- e) Funding to purchase replacement board outside village hall (Cllr Parker)
- f) Arthur Medical Centre (Cllr Parker)

9. To consider the following applications for funding : Derbyshire Children’s Holiday Centre

10. Finance - Approval of following items for payment:

- Transfer – Inland Revenue £172.81 (March 24)
- Transfer – D Belfield - Salary - £906.36 (March 24)
- Transfer – D Belfield – expenses £6.00
- Transfer – S A Matthews – Salary £608.50 + expenses £9 = £617.50 (March 24)
- Transfer – Dave Clarke Elec – Xmas lighting display new bolts £78.00
- Transfer - Enix Ltd – uk.gov domain name £120 (paid)
- Transfer – Killingworth & Parrott – lease – village hall - £377.80
- **Income**
- Interest – Gratuity Acct £11.08 Reserve Acct £74.01

11. DALC Newsletter – February 24

12. Correspondence received (for information only)

13. The following planning applications have been **received** –

- TRE/2024/0434 - 47 Highfield Road - T1 - Cedar - Crown reduce by 2.5 meters leaving a balanced crown - The tree has lots a few branches recently and the reduction would limit the amount of stress on the tree whilst retaining its aesthetic value.
- AVA/2023/0959 - 5 The Walk - Proposed elevated decking to rear of property
- AVA/2024/0024 - Kilburn Fish Bar 59 Chapel Street - Change of use from fish bar to dwelling. Internal and external modifications including: removal of utility room and rear kitchen, front and rear extensions. Partial removal of existing garage block to create driveway access to rear. Proposed detached double garage to rear of property.
- AVA/2024/0082 - 46 Woodhouse Road - Proposed single story rear extension, alteration to garage including increase in ridge height and proposed garden room to rear garden.

The following planning applications have been **granted**

- AVA/2023/0959 - 5 The Walk – Proposed elevated decking to r/o property
- AVA/2023/0869 – 128 Chapel St – Demolish existing garage and construct single storey side extension, front fencing and sliding gate, vehicle hard standing and change of use from dwelling house to residential children’s home (class C2)
- AVA/2023/0554 – White Barn, 15 Horsley Rd – sub division and ext of existing property into 2 separate self contained dwellings

The following planning applications have been refused – None

PART 11 – CONFIDENTIAL INFORMATION

14. **To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**

15. Date of next meeting – 8th April 2024 (Preceded by Annual Parish Meeting)

- Items for agenda

