

**MINUTES OF KILBURN PARISH COUNCIL MEETING HELD AT 7PM ON MONDAY 2<sup>nd</sup> September 2024 IN THE VILLAGE HALL**

Present: Cllrs D Earnshaw, D Hall, S Fox, S Turner, K Parker, T Bailey, A Morgan, C Riley  
Cllr T Ainsworth (DCC/AVBC Councillor), Cllr J Whitmore (AVBC Councillor), Cllr A Paget (AVBC Councillor) 4 residents, S A Matthews (Clerk),

Prior to commencement of meeting the Mayor of Amber Valley Borough Council, Cllr & Mrs Paul Lobley BEM, presented prizes to winners of annual garden competition.

- 50/24      **Apologies:**  
Absent: Cllr Farnsworth
- 51/24      **Variation of order of Business**  
None
- 52/24      **Declaration of Member Interests** - Cllr T Bailey Item 7 (r)
- 53/24      **Public Participation**  
It was reported that the planning application for Land north of Denby had been approved subject to conditions. If conditions are not met the application will be refused.  
Comments were also made with regard to the public perspective of the running of the meeting where only 8 members of the planning board were present.
- It was also reported that the Local Plan has been submitted to Inspectorate.
- The planning application for the changes to the Methodist Church on Chapel St is to be discussed at the Planning Board meeting on 9<sup>th</sup> September. Members of the public are invited to attend and speak if they wished. The Borough Councillor asked for photos to be sent to him showing the current parking conditions.
- Fairview Play Area – the play area has been decommissioned and is now not being maintained by the Borough Council. The Clerk had been in touch with both the Borough Solicitor and Crown Solicitor and had been advised that the play area was held in trust. No further details were known. The Borough Councillor is to make some enquiries from the Borough Solicitor. Further discussion to take place as an agenda item.
- White Barn, Horsley Rd – a new planning application had been submitted for an extension. KPC Planning Committee are currently looking at the application.
- Mr Matthew Rowe has applied to be co-opted onto the Parish Council and was invited to speak as to why he wanted to serve and what he could offer to the Parish Council. The Council will discuss Mr Rowe’s application as an agenda item.
- 54/24      **Minutes of previous meeting**  
The minutes were agreed as an accurate record & signed by the Chair.
- 55/24      To determine if any items from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms. That under Section 1(2) Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s) (to be specified by the Council) on the grounds that if (they) involve(s) the likely discussion of exempt information or otherwise indicated at the meeting. Item 7(a) Mr Rowe’s application to be co-opted onto the Parish Council.
- 56/24      **Report of the Clerk**  
a) Nature Reserve – update

An update was given as to the extensive work which had been carried out during the summer which includes the laying of 10 ton of MOT on the paths.

Unfortunately we were unsuccessful in the bid for funding to Blue Diamond. Awaiting decision from lottery bid.

Next working group meeting Saturday, September 14<sup>th</sup> at 9.30 and Wednesday 25<sup>th</sup> September at 6pm

- b) Pitfield footpath/Footpath 24  
Nothing further
- c) Proposed Outline planning application – Harworth Group – Land north of Derby Rd., Denby  
As previously discussed. Approval given subject to conditions. If conditions not met the application will be refused.
- d) Additional Speed Indicator Device  
SIDs received and in place. Resolved that the SWARCO invoice for £10860 be paid.
- e) Replacement noticeboard outside village hall.  
Unfortunately after consideration the noticeboards from Sign and Print were unsuitable. 2 additional quotes had been received. Resolved that the quote from Greenbarnes be accepted and 2 boards at a total cost of £1149.03 be accepted and ordered.  
Cllr Ainsworth had agreed to contribute £500 towards the boards.
- f) Dog Waste Survey  
Resolved that an article would go into the Newsletter highlighting worst area(s). Agreed to consider additional signage.
- g) Garden Competition - review  
The conditions for the competition had changed this year and asked residents to nominate gardens to be considered. The Mayor & Mayoress had given the nominations a great deal of thought and had given explanations to their decisions. Clerk to write and thank Mayor.
- h) Grass verge – no parking sign  
Quotation received for ‘no parking’ sign in the sum of £300. After consideration it was thought that AVBC would remove sign and if not removed it would be destroyed.  
An email received from resident asking why no work on grass verges had taken place – Clerk to respond that whilst the telecommunication companies were working there was little point. Also – why no parking tickets issued – this was a matter for the police/parking wardens. The Parish Council will still continue to consider what action could be taken.
- i) Annual Service of Millenium clock  
Resolved to take out a 3 year contract in the sum of £8093 plus VAT.
- j) Speedwatch – Denby PC equipment  
Chair of Denby had implied that he wished KPC to purchase the equipment shared by both Councils. Agreed to wait until an ‘official’ request received.
- k) Woodhouse Rd – safety concerns  
Resident enquired as to what actions were being taken following a recent fatal accident. 2 Speedwatch meetings had been held recently and a further one would be held in September. 2 additional SIDs had been purchased and one would be located on Woodhouse Rd in due course. The incident had been reported to Derbyshire County Council.
- l) Watts App protocol (included in Social Media policy)  
Policy previously distributed to Members. Resolved that the amended Social Media policy be approved.
- m) Conclusion of Audit 2023/24  
The external auditor and finalised the audit and advised that all was satisfactory with no comments made.
- n) Remembrance Day  
Road closure application submitted. Contact made with Church and Band.  
Police to be asked whether attending. Cllr Parker to contact volunteers and include in Newsletter.
- o) Carol Service  
To be held on Friday 13<sup>th</sup> December. Cllr Fox will do flyers and posters. Mayor to be requested to attend.
- p) CCLA bank mandate

New mandate to be completed with Clerk, Cllr Earnshaw and Cllr Parker to be authorised signatories.

- q) Fairview Close – decommissioned play area.  
Clerk identified actions taken which included obtaining title & plan (at a cost of £6) which had been sent to the Crown solicitor. The Crown solicitor advised that the area was held in Trust but could not give any further advice. Cllr Ainsworth to discuss with Borough Solicitor.
- r) Brickyard Lane  
Amber Valley BC had advised that a tree giving cause for concern will be removed.
- s) DCC – Parish & Town Councils liaison meeting Tuesday 15<sup>th</sup> October  
Members wishing to attend to advise Clerk
- t) Clerk’s Holiday – Clerk will be on holiday from 1<sup>st</sup> – 8<sup>th</sup> October
- u) Derbyshire Records Office  
Clerk had deposited KPC minutes 2016 – 2022 & Accounts book 1987-2006. Receipt obtained.
- v) Planning application – Methodist Church, Chapel St  
As previously discussed. Resolved that the Chair, Cllr Earnshaw will attend and speak on behalf of the Parish Council.

57/24 Report of Members

- a) KCA update  
Quotations being sought for new windows and roof repairs.
- b) National grid proposal Chesterfield to Willington – electricity pylons  
It appeared that the training sessions were being held after the closing date of consultation.
- c) Fly tipping  
The majority of the fly tipping has been removed.
- d) Newsletter  
Resolved that the Community Newsletter be published quarterly rather than bi monthly and that it be published in colour.

58/24 To consider the following applications for funding: none

Finance

59/24 It was resolved to pay the following:

- Transfer – Inland Revenue £172.81 (August 24)
- Transfer – Inland Revenue £172.81 (September 24)
- Transfer – S A Matthews salary £608.50 (August 2024)
- Transfer – S A Matthews salary £608.50 + expenses (£32) £640.50 (September 24)
- Transfer – D Belfield - £856.51(August 24)
- Transfer – D Belfield - £856.51 (September 24)
- Transfer – Derbyshire Pension Fund (LGPS) £ 238.37 (August 24)
- Transfer – Derbyshire Pension Fund £238.37 (September 24)
- Transfer – EON - £80.45 (paid)
- Transfer – Dawson Print – May Newsletter £736 (paid)
- Transfer – Dawson Print – Newsletter July/August £594
- Transfer – M Booth – Watering planters £75
- Transfer – A Camp (Gemstone) £200 & £300 – stones for nature reserve (paid)
- Transfer – A Camp (Gemstone) £500 (paid)
- Transfer – Shelter Maintenance £82.84
- Transfer – PFK Littlejohn (Audit) £378
- Transfer – S Manners – upgrade to web site £72 (paid)
- Cash – Garden Comp Prizes £300
- Transfer – SWARCO - £10860
- Transfer Cllr Hall – fuel expenses for distributing Newsletter £6.30

**Income**

- Interest – Gratuity Acct 9.63 & £11.40 Reserve Acct £79.30 & £90.74
- Interest CCLA - £536.94

**Petty Cash**

- 60/24 DALC – August & September 2024 Newsletter
- 61/24 Correspondence received – none
- 62/24 Planning  
The following planning applications have been **received**  
AVA/2024/0471 – 1C Belper Rd – Replacement conservatory with grnd floor extension to side & 2 storey ext to front & other side  
The following planning applications have been **granted**:  
- AVA/2024/0471 - Kilburn Fish Bar, 59 Chapel Street, Kilburn, Belper, Derbyshire, DE56 ONT  
Change of use from fish bar to dwelling. Internal and external modifications including: removal of utility room and rear kitchen, front and rear extensions. Partial removal of existing garage block to create driveway access to rear. Proposed detached double garage to rear of property.  
- AVA/2024/0471- 1C Belper Road – Replacement of existing conservatory with ground floor extension to side and single and two storey extension to front and other side
- 63/24 PART 11 – CONFIDENTIAL INFORMATION  
To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.  
The application for Mr M Rowe was discussed and it was resolved to decline Mr Rowe’s offer on the grounds that he had insufficient connection with the village.
- 64/24 Date of next Parish Council meeting – 14<sup>th</sup> October  
Items for agenda – Flower re-cycling

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Chairman – 14<sup>th</sup> October 2024

